

Risk Register

ROYG Status	Risk Number	Date Last Reviewed	Title	Description	Mitigating Action	Risk Owners	Trend	Active	Project Name
E4	00001	04/03/2014	Change Management	A risk that the staff at either or both councils are resistant to the proposed merger	Full consultation, engagement and involvement in the project as it progresses. Keep well communicated and listen to their issues and objections	Keith Amos, Arwel Staples	Better	Yes	FCC and DCC Joint Strategic Procurement Service
D2	00002	04/03/2014	Accommodation and Property	There is a possibility that there is either a lack of appropriate accommodation, or staff are unwilling to work at a new location	Liaise with Terry Marland. Keep updated re proposed DCC project regarding formalising hot desk arrangements throughout DCC buildings (May 2014).	Terry Marland, Keith Amos	Same	Yes	FCC and DCC Joint Strategic Procurement Service
D2	00003	28/02/2014	ICT Infrastructure	Collaboration of two councils systems may not be feasible and extensive workarounds may be required	DCC and FCC ICT teams working together to establish infrastructure and system requirements. Solutions identified in Jan 2014 based on a the same setup as emergency planning joint team and minimal workarounds are required	Roy Kewley	Better	Yes	FCC and DCC Joint Strategic Procurement Service
D4	00004	04/03/2014	Staff may not wish to transfer to new organisation		Consultation from an early stage, regular involvement of all effected staff and open discussions	Hilary Evans	Better	No	FCC and DCC Joint Strategic Procurement Service
D4	00005	04/03/2014	Lack of resources to implement	Potential lack of resource at project and service level to implement requirements within specified timescales.	Closely monitor and review project plan and milestone schedule to ensure all activities remain achievable and that other threats/risks have suitable remedial actions recorded	Keith Amos	Same	Yes	FCC and DCC Joint Strategic Procurement Service
E2	00006	04/03/2014	Staff 'Formal' Consultation delays	Untimely commencement of staff communication will result in a delay to implementation.	Full engagement with HR and other services to ensure some state of readiness for the consultation to commence. Consultation commenced October 2013 with formal one to ones scheduled in April/May.	Keith Amos, Hilary Evans	Better	No	FCC and DCC Joint Strategic Procurement Service
C2	00007	09/01/2014	Public Services Commission announcement	PSC will have an impact on the new service provided. The outcome of the review will determine the strategic alignment of procurement	Will be determined upon publication of the review	Arwel Staples	Same	Yes	FCC and DCC Joint Strategic Procurement Service